

**330 EAST 90TH STREET APARTMENT CORP.
NEW YORK, NY 10128
SALON REALTY CORPORATION
316 EAST 89 STREET
NEW YORK, NY 10128**

PROCEDURES TO PURCHASE A RESIDENTIAL APARTMENT UNIT

Submit an original and five (5) complete set of the following along with an application fee of \$500 made payable to Salon Realty Corp.

- a) Application (form enclosed)
- b) Financial statement (form enclosed)
- c) Last two years income tax returns with W2 and or 1099
- d) Three letters of reference
 - i. one professional
 - ii. two personal
- e) Copy of mortgage commitment, and original recognition agreements
- f) Fully executed copy of Contract of Sale
- g) Move out Fee from the seller of \$150.00 made payable to 330 East 90th St. Apt. Corp.

The following fees will be due at closing:

Seller: \$750.00 closing Fee made payable to Salon Realty Corp.

Buyer: Recognition Fee (if financing): \$150.00 made payable to Salon Realty Corp.

Move in Fee: \$150.00 made payable to 330 East 90 St Apt. Corp.

Attendance fee for closing outside of our office: \$400.00